

Audubon PTSA

General Membership Meeting Minutes

Thursday, September 14, 2017

- **Call to Order**

Yumna Green, President, called the meeting to order at 6:50pm.

A quorum was present; sign in sheets are attached to hard copy file. Proper meeting notice was provided.

The following documents were handed out to all parents:

- Past minutes of last General Membership Meeting (June 9, 2017),
 - Copy of 2017-2018 Audubon PTSA Budget
 - Proposed 2017-2018 Audubon PTSA Standing Rules (unchanged from 2016-2017)
- Principal Mr. Spray welcomed parents and teachers. He thanked all parents who give the school staff a chance to work with our children. They really appreciate our kids and are proud to help them to learn and improve.
- Then, he introduced the Audubon staff, starting with the Specialists:
- Library: Melissa Reinardy
 - Music: Abigail Johnson
 - Music: Rachel Harris
 - PE: Emily Salmon
 - PE: Anna Feygin

The Associate Principal, Ian Maver introduced the rest of the staff by grade:

- 1st Grade teachers
- Annie Dunford
- Chelsea Enbody
- Katriona (Kat) Veldee
- Jennifer Miller
- Lauren Minuk

- 2nd Grade teachers
- Debbie Ellis
- Ashleigh Garcia
- Dauri Kreidel-Reimer
- Ally Meyer
- Kyle Hutchinson

- 3rd Grade teachers
- Shannon Adams
- Andrew Braswell
- Lisa Cronk
- Pete Hanson
- Sam Holler

- 4th Grade teachers
- Angie Ansari
- Whitney Clarkin
- Kirsten Dufault
- Dave Strunk

- Julia Winkel
- 5th Grade teachers
- Dan Anderson
- Monique Celeste
- Vanessa Ryan

Then the principal turned the meeting over to PTSA President Yumna Green.

Yumna introduced herself and welcomed all the parents and the school staff for the first General Membership meeting of the school year and introduced all of the Board members.

The school staff left the room, and the meeting continued.

- **Presentation of the June 2016 General Membership Meeting Minutes**

Meeting minutes from the June 09, 2017 General Membership meeting were reviewed by Yumna. There were no questions. John Ring moved to approve, Mia Gotti seconded. **Motion Approved.**

- **Presentation of the standing rules**

Audubon PTSA Standing rules had been handed out at the beginning of the meeting. No proposed changes. Lauren Wiley motioned to approved 2017-2018 Standing rules as presented, Kenyu Runner seconded. **Motion Approved.**

- **Presentation of the Budget**

2017-2018 Budget had been handed out at the beginning of the meeting to all parents. Yumna explained no changes had occurred as compared to the budget that was approved last June

Alessandra Arosio proposed to approve PTSA 2017-2018 budget, seconded by Mia Gotti. Budget is approved.

Questions from Parents:

- “What do you mean by no change as compared to last year’s Budget. We have more students than last year. Does this budget take this into account?”

Yumna explained that the budget for each year has to be approved before June 30th because the PTSA fiscal year runs from July 1 to June 30 and some PTSA expenses come in over the summer (June, July and August). If there is no approved budget before June 30th, then PTSA would not be able to pay those expenses until September which is when the next opportunity arises to approve a budget. So when PTSA sits down to plan the budget for the next year, they consider and take into account the increase in student population that is expected the next year and adjust the numbers accordingly. Each September it is considered best practice to approve the budget again – even if there are no changes because our membership changes slightly between June and September (new Kindergarten families have arrived while old 5th grade families have left). So when we say that this budget is the same as the one approved last year, we mean that it is the same as the one we proposed last year (in June) for this school year.

- **Announcements**

- End of Year Financial Review had been done on July 26, 2017 and the books are in order.
- Enews: Yumna asked the parents to sign up for the enews. She explained parents don’t need to be PTSA members to get enews. It is a good way to receive all the important news from the PTSA and the school.
- She also asked the parents to update their accounts online on the PTSA website so that our directory can be up-to-date

- **Extended classes:**
Yumna explained the principle of the extended classes. Audubon PTSA provides a wide variety of extended classes before and after school hours. These classes are conducted by independent contractors. It is a benefit to PTSA members, therefore to enroll a student in Extended classes, at least 1 parent needs to be a current member.
 - **Board Open Positions:**
Yumna listed the open board positions
 - Vice-President of Student Enrichment
 - Vice-President of Fundraising
- All people interested are more than welcome. PTSA needs you!
- **Volunteers:**
Yumna explained to the parents that once again this year, we need volunteers. Everyone is welcome. Please contact us.
 - **Volunteer Orientation (8:45am on Oct 5th in the cafeteria)**
Yumna reminded parents of the date of the Volunteer Orientation meeting, invited all parents to attend and stated how important volunteering is for our school and our children.
 - **Adjournment**
Meeting adjourned at 7:10 pm.