

Audubon PTSA

General Membership Meeting Minutes

Thursday, September 15, 2016

- **Call to Order**

Yumna Green, President, called the meeting to order at 6:55pm.

A quorum was present; sign in sheets are attached to hard copy file. Proper meeting notice was provided.

The following documents were handed out to all parents:

- Past minutes of last General Membership Meeting (June 9, 2016),
- Copy of 2016-2017 Audubon PTSA Budget
- 2016-2017 Audubon PTSA Standing Rules (unchanged from 2015-2016)

Yumna welcomed all the parents and the school staff for the first General Membership meeting of the year and introduced all the Board members.

Principal Mr. Spray thanked PTSA members and welcomed parents and teachers. He thanked all parents who give the whole school staff a chance to work with our children. He introduced all the teachers and the new Associate Principal, Ian Maver who expressed his pleasure to work with our children.

Then school staff left the room, meeting continued.

- **Presentation of the June 2016 General Membership Meeting Minutes**

Meeting minutes from the June 10, 2016 General Membership meeting were reviewed by Yumna. There ~~was~~ were no questions. Niels Ferguson moved to approve, Trina Ring seconded. **Motion Approved.**

- **Presentation of the standing rules**

Audubon PTSA Standing rules had been handed out at the beginning of the meeting. No proposed changes.

Edward Lindsay motioned to approved 2016-2017 Standing rules as presented, John Ring seconded. **Motion Approved.**

- **Presentation of the Budget**

2016-2017 Budget had been handed out at the beginning of the meeting to all parents.

Varinder Randhawa explained the changes from last year:

- Increase Back to school BBQ by USD350

This change comes from the food truck itself which required a minimum of USD500 to book.

- Increase classroom Enrichment by USD450

This increase of funding is due to an added grade one classroom.

- Eliminate IXL subscriptions funding
PTSA proposes to eliminate this funding because Lake Washington Schools Foundation is funding IXL for the entire Lake Washington School District.
- Increase Raz-Kids subscriptions for K-2 by USD86.
Cost for Raz Kids has gone up by USD86 more than the actual budgeted cost because of an additional grade one class added.
- Highlight line item for Library Books: USD1000
PTSA is providing USD1000 to the librarian to purchase books for the library this year. The school has agreed to match that contribution, dollar for dollar, so that means USD2000 worth of news books for our children this year. Many thanks to Principal Spray and the Audubon staff for working together with PTSA in our efforts to support student learning.

Questions from Parents:

- Do we need more money?
Yumna answered yes, adding that it is more a question of how we want to support the students. The more money PTSA gets, the more money we have to spend on enriching and supporting Audubon students.
Principal Spray explained that the donations were decreasing, funds were not there but volunteering and involvement in the school was also down. Therefore, we need to use the funds responsibly, as some tough decisions needed to be made last year.

Yumna explained the difference between membership fees and donations. Audubon PTSA keeps only 30% of the membership fees, while keeping 100% of donations. This is why it is important for our members, to make donations. It is the donations that fund all the programs and events of PTSA.

- How many students in Audubon this year?

This year, we have passed 600 students.

George Santos proposed to approve PTSA 2016-2017 budget seconded by Vinod Penjarla. Budget is approved.

- **Announcements**

Shannon Stevens had the following announcements:

- Year-end financial Review was completed on July 19th, 2016 and the books are in order.
- Art docent volunteers still needed for 7 classrooms and volunteers in general are very much appreciated and needed.
- Please sign up for enews (www.audubonptsa.org)
- The online directory is only useful if your information is up-to-date. Please login to audubonptsa.org and update the following information in your account.
 - 1-Student grade and teacher
 - 2-Employer Name (this helps us to contact them for donation matching)

Shannon reminded parents that Back to School BBQ was Sept 23 from 5:30-7:30pm.

- **Volunteer Orientation (8:45am on Oct 6th in the cafeteria)**
Yumna reminded parents of the date of the Volunteer Orientation meeting, welcomed all parents to come and stated how volunteering is important for our school and our children.
- **Adjournment**
Niels Ferguson moved to adjourn the meeting, seconded by Alfredo de Almeida.

Meeting adjourned at 7:20 pm.